



## NMPCA Board Member Commitment and Conflict of Interest Statement

I \_\_\_\_\_ agree to serve as a member on the Board of Directors for New Mexico Potters and Clay Artists. I understand that my term of office begins/began \_\_\_\_\_ and extends for \_\_\_\_\_ years, ending \_\_\_\_\_.

As a member of the Board of Directors, I agree to:

- Become familiar with and abide by the Bylaws and operations of NMPCA;
- Attend all meetings of the Board, face to face and teleconference including special meetings, unless excused;
- Exercise the fiduciary responsibilities of care, loyalty and honesty.
- Avoid any conflict of interest or appearance of a conflict and sign the conflict of interest statement below.
- Participate in planning activities;
- Ensure effective fiscal controls and accountability;
- Approve budget reports;
- Serve as an officer or other board position, chair a committee, or work on committees as needed. At least one position and/or committee and more may be needed.

**Conflict of Interest Statement:** I agree to disclose any potential conflicts of interest and actual conflicts of interest, making it a matter of record either through an annual procedure or when the interest becomes a matter of action.

I agree that I will not vote or use my personal influence on any matter that constitutes a conflict of interest. I will ensure the minutes of any meeting where this might occur duly show that I have left the room and abstained from voting due to the potential of or existence of a conflict of interest.

I am listing here any currently known or potential conflicts of interest:

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I agree that if at any time I am unable to fulfill the commitments of a member of the Board of New Mexico Potters and Clay Artists or adhere to this Conflict of Interest Statement, I will give appropriate notice of resignation to the President of the Board.

\_\_\_\_\_  
Signature

Date \_\_\_\_\_